



SONOMA COUNTY AGING & DISABILITY COMMISSION

Executive Committee Meeting



Location: Carnelian Conference Room,
3725 Westwind Blvd. Santa Rosa 95403

Date: Tuesday, June 10, 2025

Time: 11:00 AM – 12:30 PM

Public Zoom Link: <https://zoom.us/j/94311927709?pwd=kikqe60FaFWgRglOc3alaXRavopRWo.1>

Agenda

11:00 1. Welcome & Introductions

Helman

Commission Members, whether in person or virtually, will introduce themselves. Member introductions will include their Name, City of Residence, District (1-5), and Supervisor's Name.

The Commission will vote to approve any Members participating remotely under an exemption. Any members participating remotely as an accommodation do not require a vote.

Members of the public will have the opportunity to introduce themselves during Public Comment.

Mission: The Aging & Disability Commission gives voice to the diverse needs of Sonoma County's older adults, people with disabilities, and their caregivers.

11:05 2. Approval of the 05.13.2025 Executive Committee Minutes

Helman

The Commission will review the meeting minutes and may approve them as presented or with modifications.

11:07 3. Public Comment & Council Member Open Forum

Public

The public may address the Executive Committee on agenda items and on non-agenda matters. Public comments will be limited to three (3) minutes per speaker.

Note: The Executive Committee cannot take action on non-agenda items.

- 11:10 4. Chair Updates: Helman
- Commissioner Leave of Absence
 - Robert's Rules of Order
 - TACC Update
 - Standing Committee and Ad Hoc Committees Monitoring
 - Request for Executive Committee Meeting in August 2025
 - Recognition of Past Member Jim Redding
- The Chair will provide updates for the Executive Committee to review and discuss.*
- 11:30 5. Staff Updates: Milner
- Marge Ling Award
 - PRIDE Festival Report out
 - Commission Attendance Review
 - Commission Member Terms
- Supervisor District Appointed Seats:
- Rick Baum – District 1 expires on May 23, 2025
 - District 1 – Vacant
- The AAA Program Manager will provide updates on relevant matters for the Commission, including recent developments or upcoming events.*
- 11:35 6. Sick of it Seniors – Potential Ad Hoc Committee – New Dunaway
- The Committee will discuss the concept of a new Ad Hoc Committee.*
- 11:50 7. Agenda Time for Commissioners Helman
- The Committee will discuss and decide the format for Commissioners to share about events and other opportunities.*
- 12:05 8. Commissioners' Participation in Commission Meetings Helman
- The Committee will discuss and possibly take action on a commissioner's participation.*
- 12:10 9. Standing & Ad Hoc Committee Report Helman
- Standing Committee: No Wrong Door
The Committee will provide an update on the progress of the work.
 - Ad Hoc Committee: No Wrong Door Toolbox
The Committee will provide an update on the progress of the work.
 - Ad Hoc Committee: FY 24/25 Area Plan Objectives Implementation
The Committee will provide an update on the progress of the work.

- Ad Hoc Committee: Member Application and Interview Questions
The Committee will provide an update on the progress of the work.
- Ad Hoc Committee: August Planning Day
The Committee will provide an update on the progress of the work.
- Ad Hoc Committee: Sick of it Seniors – **New**
The Committee is seeking approval to create a new Ad Hoc Committee.

Standing and Ad Hoc Committee Members will provide updates on their activities, progress on assigned tasks, and recommendations or actions for the Commission.

12:25 10. Aging & Disability Commission Agenda Review

Helman

The Executive Committee will review the Draft Commission Meeting Agenda and will provide feedback and/or suggest any necessary modifications and/or additions.

12:30 11. Adjourn

Helman

Attachments

Minutes (05.13.2025), FY 25.26 Commission Attendance Report, FY 25.26 Executive Committee Attendance Report

Supplemental materials related to an agenda item are available for public inspection during normal business hours at the Adult & Aging Office, 3725 Westwind Blvd., Suite 101, Santa Rosa. All listed times are approximate and subject to change. Agenda items are scheduled for consideration by the Commission, which may or may not choose to act. Breaks may be called at the discretion of the Chair. If you need any accommodation to effectively participate, please contact aaa@schsd.org or (707) 565-5238 at least 48 hours prior to the meeting.

To receive the AAA Newsletter: AAA@schsd.org.

Executive Committee:

Chair: Jenny Helman

Vice Chair: Robin Thompson

Secretary: Deanna Shaat

Former Chair: Diane Spain

Parliamentarian: Trayce Beards

Community Services Program Manager: Cody Milner

Upcoming Events:

- No Meeting in July
- Executive Committee: Tuesday, August 12, 2025
- Commission Planning Day: August 20, 2025
- Senior Expo, Santa Rosa, July 12, 2025, 9:00 AM – 12:00 PM
- African Soul Festival, Rohnert Park, August 30, 2025, 11:00 AM – 5:00 PM



SONOMA COUNTY AGING & DISABILITY COMMISSION Executive Committee Meeting



Minutes

Tuesday, May 13th, 2025 | 11:00AM-12:30PM

Carnelian Conference Room, 3725 Westwind Blvd. Santa Rosa 95403

In-Person Attendance: Robin Thompson, Jenny Helman, Deanna Shaat | **Zoom Attendance:** Diane Spain | **Staff:** Cody Milner, Cassandra Denson | **Absent:** Trayce Beards

1. **Welcome & Introductions** (Helman) (11:04AM)
 - Zoom Webinar reminders.
2. **Approval of the 04.08.2025 Executive Committee Minutes** (Helman)
 - Approved as written.
3. **Public Comment and Council Member Open Forum**
 - Duane DeWitt: Provided comments on the Master Plan for Aging.
4. **Chair Updates** (Helman)
 - Member Introductions
 - Discussed what Items needed to be shared during introductions. (Name, district they serve, city of residence.)
 - Marge Ling Award
 - Postponed presentation until the June Commission meeting.
 - Representative from Hermosillo's Office presenting the award.
5. **Staff Updates** (Milner)
 - Robert's Rule of Order
 - Commission Leadership and Staff are reviewing procedural requirements for members providing comments.
 - Hold the topic on the agenda until more information is researched.
 - Include reminders at the start of meetings about procedural decorum.
 - Commissioner's role during Open Comment
 - Discussed expectations for Commission members when promoting or sharing their agency's information, programs, or events.
 - Agreed that Commissioners will be reminded to act in their capacity as Commissioners and to designate another representative from their agency to address agency-specific topics during Open Comment.



SONOMA COUNTY AGING & DISABILITY COMMISSION Executive Committee Meeting



- Decided that a general reminder will be provided publicly at the Commission Meeting prior to the Open Comment section.

Community Events for Potential Commission Participation

- Sonoma County PRIDE Event & Parade, Santa Rosa, May 31, 2025, 11AM
 - Need 1-2 additional commissioners to volunteer.
 - Deanne Shaat, volunteered to network at the event.
- Senior Expo, Santa Rosa, July 12, 2025, 9 AM – 12 PM
 - Robin Thompson will volunteer for the event.
- African Soul Festival, Rohnert Park, August 30, 2025, 11 AM – 5 PM
- Adult & Aging staff are coordinating what the role of the commissioners are at events. Establishing role definitions for different types of events.
- Santa Rosa, Wednesday Night Market: Recommended as an additional venue to promote the Commission.

Commission Member Terms

Supervisor District Appointed Seats:

- Rick Baum – District 1 expires on May 23, 2025
- District 1 – Vacant

May Commission Time Change

- The Commission meeting on May 21st has been moved to 2:30 – 4:30.

6. Legislative Representatives (Helman)

- Jenny Helman has been reaching out to Legislative Representatives but has not received responses from all contacts; additional follow-up will be required.
- The Commission has requested Legislative Representatives to provide updates on their efforts to address federal budget cuts impacting older adults, people with disabilities, their caregivers, and local services.
- Cody Milner will discuss with Paul Dunaway the Commission's proposal to invite Crista Barnett Nelson (Senior Advocacy Services), Elece Hempel (Petaluma People Services Center), and Denise Johnson (Council on Aging) to report on the advocacy efforts their agencies are undertaking related to legislative platforms.



SONOMA COUNTY AGING & DISABILITY COMMISSION Executive Committee Meeting



7. Standing & Ad Hoc Committee Report (Helman)

Standing Committee: No Wrong Door

- Next meeting on June 24th, 2025.
- County Counsel is reviewing the limit to the number of commission members that can participate on the Ad Hoc.

Ad Hoc Committee: No Wrong Door Toolbox

- Next meeting Friday, May 16th, 2025.
- Follow-up needed on procedural requirements for approving Toolbox items.
- Could roll out Toolbox items on Planning Day.

Ad Hoc Committee: FY 24/25 Area Plan Objectives Implementation

- West County Transit focus group - follow-up needed with Sandra Hoevertsz.
- City Commissions focus groups planned for Thursday, May 15th, 2025.
– Robin Thompson will report out to the Commission on this focus group.
- Spanish Language Focus Group- Proposal to postpone the focus group until the political environment is safer for participation. The Commission acknowledges the risk to public safety at this time may outweigh the benefits/information gathered from the group.

Ad Hoc Committee: Member Application & Interview Questions

- First created new interview questions that encourage deeper conversations/responses.
- Next will work on the application updates.
- Next Meeting Friday, May 16th, 2025.

Ad Hoc Committee: August Planning Day- New

- Commission will vote on the creation of this Ad Hoc Committee at the May Commission meeting.

8. Aging & Disability Commission Agenda Review (Helman)

9. Adjourn (Helman) (12:38PM)

Commission Meeting Attendance

First	Last	Member Status	Aug-24	Sep-24	Oct-24	Nov-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Alain	Serkissian	Active	In-Person Attendance	Absent- Not Excused	In-Person Attendance	Zoom- Approved	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Deanna	Shaht	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Diane	Spain	Active	In-Person Attendance	In-Person Attendance	Zoom- Approved	Zoom- Approved	Zoom- Approved	Zoom- Approved	Zoom- Approved	Zoom- Approved	Zoom- Approved	
Jaime	Penaherrera	Active	In-Person Attendance	Absent- Not Excused	Absent- Not Excused	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	In-Person Attendance	In-Person Attendance	
Jenny	Helman	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	In-Person Attendance	In-Person Attendance	
Monte	Cimino	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Priyanka	Varma	Active	In-Person Attendance	In-Person Attendance	Absent- Excused	In-Person Attendance	In-Person Attendance	Zoom- Approved	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Rick	Baum	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	In-Person Attendance	Absent- Excused	Absent- Not Excused	Zoom- Approved	
Robin	Thompson	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Sandra	Hoevertsz	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	In-Person Attendance	
Suzanne	Edwards	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	Zoom- Approved	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Terry	Kelley	Active	In-Person Attendance	Absent- Not Excused	In-Person Attendance	Absent- Not Excused	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Trayce	Beards	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	
Denise	Johnson	Active				In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	
Christian	Nava	Active				In-Person Attendance	Absent- Not Excused	Absent- Not Excused	In-Person Attendance	Absent- Not Excused	Zoom- Approved	
Open	Open	Open										
Open	Open	Open										
Open	Open	Open										
Open	Open	Open										
Open	Open	Open										
Emeritus Members												
Erick	Larson	Emeritus Member	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused		Absent- Excused	Absent- Excused	
Don	Streeper	Emeritus Member	In-Person Attendance	In-Person Attendance	In-Person Attendance	Zoom- Approved	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	

Executive Committee Meeting Attendance

First	Last	Member Status	Aug-24	Sep-24	Oct-24	Nov-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Deanna	Shaaf	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Zoom- Approved	In-Person Attendance	
Diane	Spain	Active	Zoom- Approved	Zoom- Approved	Zoom- Approved	Zoom- Approved	Zoom- Approved	Zoom- Approved	Absent- Excused	Zoom- Approved	Zoom- Approved	
Jenny	Helman	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	Zoom- Approved	Absent- Excused	Zoom- Approved	In-Person Attendance	
Robin	Thompson	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Zoom- Approved	In-Person Attendance	In-Person Attendance	
Trayce	Beards	Active	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	In-Person Attendance	Absent- Excused	



SONOMA COUNTY AGING & DISABILITY COMMISSION Commission Meeting



Location: Carnelian Conference Room,
3725 Westwind Blvd. Santa Rosa 95403

Date: Wednesday, June 18, 2025

Time: 1:00 PM – 3:00 PM

Public Zoom Link: <https://zoom.us/j/97845062226?pwd=2LdD46H2bzPmbir6F7FFerP9E563Aj.1>

Agenda

- 1:00 1. Welcome & Commission Member Introductions Helman

Commission Members, whether in person or virtually, will introduce themselves. Member introductions will include their Name, City of Residence, District (1-5), and Supervisor's Name.

The Commission will vote to approve any Members participating remotely under an exemption. Any members participating remotely as an accommodation do not require a vote.

Members of the public will have the opportunity to introduce themselves during Public Comment.

Mission: The Aging & Disability Commission gives voice to the diverse needs of Sonoma County's older adults, people with disabilities, and their caregivers.

- 1:05 2. Approval of the 05.21.2025 Commission Meeting Minutes Helman

The Commission will review the meeting minutes and may approve them as presented or with modifications.

- 1:10 3. Marge Ling Award Helman

The Commission will present the Marge Ling Award and ask guests to speak.

- 1:25 4. Local Aging and Disability Action Plan (LADAP) Presentation Helman

MIG, LLC. will provide a presentation on the Local Aging and Disability Action Plan and answer Commission questions.

1:50 5. Chair Updates

- Robert's Rules of Order
- TACC Update
- Standing Committee and Ad Hoc Committees Monitoring
- Executive Committee Meeting on August 12, 2025
- Recognition of Past Member Jim Redding
- Commissioner's Visits with Supervisors
Commissioners will report out on their visits with Sonoma County Supervisors.

The Chair will provide updates for the Executive Committee to review and discuss.

2:05 6. Public Comment and Commission Member Open Forum

The public may address the Commission on items not listed on the agenda. Public comment will be limited to three (3) minutes per speaker. Note: The Commission cannot take action on items not on the agenda.

2:10 **BREAK**

2:15 7. Director/Staff updates:

- Director Update

The AAA Director will provide updates on relevant matters for the Commission, including recent developments or upcoming events.

- Staff Updates:
 - Volunteer Log
 - PRIDE Festival Report Out
 - Community Events for Potential Commission Participation
 - Senior Expo, Santa Rosa, July 12, 2025, 9 AM – 12 PM
 - African Soul Festival, Rohnert Park, August 30, 2025, 11 AM – 5 PM

The AAA Section Manager will provide updates on relevant matters for the Commission, including recent developments or upcoming events.

- MPA and LADAP Update

The MPA Program Manager will provide updates on relevant matters for the Commission, including recent developments or upcoming events.

Dunaway,
Milner,
Huntsperger

2:30 8. Agenda Time for Commissioners

Helman

The Commission will discuss the format for Commissioners to share about events and other opportunities.

2:45 9. Standing & Ad Hoc Committee Report

Helman,
Cimino

- Standing Committee: No Wrong Door
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- Ad Hoc Committee: Member Application and Interview Questions
The Committee will provide an update on the progress of the work.
- Ad Hoc Committee: August 2025 Planning Day
The Committee will provide an update on the progress of the work.
- Ad Hoc Committee: Sick of it Seniors - **Action**
The Committee is seeking approval to create a new Ad Hoc Committee.

Standing and Ad Hoc Committee Members will provide updates on their activities, progress on assigned tasks, and recommendations or actions for the Commission.

3:00 10. Adjourn

Helman

Attachments

Minutes (05.21.2025), LADAP Report

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Aging & Disability Commission Members:

Chair: Jenny Helman

Vice Chair: Robin Thompson

Secretary: Deanna Shaat

Former Chair: Diane Spain

Parliamentarian: Trayce Beards

Commission Elected: Rick Baum, Monte Cimino, Suzanne Edwards, Sandra Hoevertsz, Denise Johnson, Terry Kelley, Christian Nava, Jaime Peñaherrera, Alain Serkissian, Priyanka Varma

AAA Director: Paul Dunaway

Community Services Program Manager: Cody Milner

Upcoming Events:

- No Meeting in July
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