



Sonoma County Continuum of Care Board Meeting Meeting Minutes

September 22, 2021

1:00 -5:00 pm Pacific Time – Meeting held by Zoom

[Recording of Meeting](#)

1. Welcome and Introductions (0:07)

- Ben Leroi, Continuum of Care (CoC) Board chair, called the meeting to order at 1:00 pm. Ben Leroi went over the agenda, clarified Zoom rules around public comment and Brown Act guidelines.
- Roll Call was taken:
 - *Present: Supervisor Chris Coursey; Kelli Kuykendall, proxy for Tom Schwedhelm, City of Santa Rosa; Kevin McDonnell, City of Petaluma; Jennielynn Holmes, Catholic Charities of the Diocese of Santa Rosa; Chuck Fernandez, Committee on the Shelterless; Ben Leroi, Santa Rosa Community Health; Angela Struckmann, Sonoma County Human Services; Margaret Sluyk, Reach For Home; Alena Wall, Kaiser Permanente; Stephen Sotomayor, City of Healdsburg Services; Cheyenne McConnell, Youth Community Member; Don Schwartz, City of Rohnert Park; Tanya Carvajal, proxy for Lisa Fatu, Social Advocates for Youth; Bill Carter, Sonoma County Health Services*
 - *Absent: Ludmilla Bade*

2. Agenda and Minutes Approval (00:09-00:26)

- Dave Kiff, Interim Executive Director of Sonoma County Community Development Commission (SCCDC), suggests moving item 2 to another meeting.

Ludmilla Bade arrived at this time.

Public Comment:

Adrienne Lauby

Kevin McDonnell motioned to approve the agenda with removal of item 2, suggested changes to the minutes by Don Schwartz and Ludmilla Bade, and the Continuum of Care quarterly membership meeting agenda changes; Bill Carter seconded.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Kevin McDonnell, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Stephen Sotomayor, Bill Carter, Tanya Carvajal, Cheyenne McConnell

Noes: None

Abstain: None

Absent: None

3. ESG-CV Ad Hoc Recommendations (00:26-2:05)

Michael Gause and Stephen Sotomayor presented on the ESG-CV Ad Hoc group recommendations. The Ad Hoc committee consisted of Stephen Sotomayor, Don Schwartz, Angela Struckmann, and Ludmilla Bade. Don Schwartz served as temporary chair. Board reviewed the executive summary and brought up additional questions of eligibility. Staff will continue to report to the board on FY 2021 Continuum of Care Competition. Margaret Sluyk suggests an Ad Hoc to determine what projects are out there, available funding, coordinated entry policy relation to Project Homekey, and report to the board. Ludmilla Bade made a motion to approve \$85,000 to SAVS to provide funding for land acquisition. This motion did not receive a second.

Public Comment:

Adrienne Lauby

Margaret Sluyk

Gail Simons

Gerry La Londe Berg

Stephen Sotomayor motioned to approve the Ad Hoc recommendations with the following changes: move the \$22,005 to the reallocation from Rapid Rehousing to Emergency Shelter, approval of the following projects with no changes: Social Advocates for Youth RRH (\$183,706), TLC Child Services RRH (\$100,508), Catholic Charities RRH (\$538,370), Catholic Charities Family Support Center (\$174,032), Catholic Charities Sam Jones Hall (\$174,342), Social Advocates for Youth Dream Center (\$169,544), and West County Community Services Temp Shelter (\$36,814).

The SAVS RRH Project proposal for \$217,759 is contingent on receiving state approval of the project descriptions; The SAVS Emergency Shelter proposal for \$368,000 approval is contingent upon the Continuum of Care Board receiving evidence of the following: site control and approval, working with district supervisor and community engagement.

The City of Santa Rosa Sam Jones Hall project is to receive \$521,881 pending the reallocation approval.

COTS is to receive the recommended amount of \$11,000 plus the \$22,005 unallocated total for a total of \$33,005.

Bill Carter seconded.

Ayes: Kevin McDonnell, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Stephen Sotomayor, Bill Carter, Cheyenne McConnell

Noes: None

Abstain: None

Absent: None

Recused: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Chuck Fernandez, Margaret Sluyk, Tanya Carvajal

Public Comment:
Gregory Fearon
Teddie Pierce
Rachel Averbuck

4. Five Minute Break (2:06-2:11)

5. Report on Fiscal Year 2020-2021 Unspent Funds (2:12-2:42)

Chuck Mottern, Homeless Services Funding Coordinator, presented on the reimbursement process. Local Homeless Services Funding Agreements have an eligible spending period from July 1- June 30 and are required to turn in the final reimbursement by July 10th. Some funds may be eligible to roll over into the next fiscal year, but local and Continuum of Care Program funds are not eligible beyond the end of the fiscal year. Below, please find a chart of the unspent funds in Fiscal Year 20-21.

Public Comment:
Gregory Fearon
Teddie Pierce
Gerry La Londe Berg

6. Staff Report (2:42-2:50)

SCCDC's Interim Executive Director Dave Kiff and Ending Homelessness Manager Michael Gause presented the 2021 Notice of Funding Opportunity (NOFO) Competition update, the Request for Proposal for CoC Legal Services, and an update on the resource cards. Dave Kiff provided an update on the Emergency Rental Assistance Program, also run by the Sonoma County Community Development Commission. Board also followed up on the planning for a 2022 Homeless Point-in-Time count.

Public Comment:
None at this time.

7. Word From the Street (2:51-2:57)

Ludmilla Bade provided an update on unhoused community members who live in RV's. Ludmilla reported a list of different skills of individuals experiencing homelessness in the community related to employment, stressing the importance of providing housing. Ludmilla is certain that they would be able to maintain employment without the stress of being unhoused. Getting a safe space is critical so they can channel their energy into their skills.

8. Standing Committee Updates (2:57-4:19)

- a. **Coordinated Entry Advisory Committee:** Jennielynn Holmes provided an update on the last CEA meeting. The committee will review the Emergency Shelter Standards in the next meeting and hope to bring back to the board soon. The Coordinated Entry System RFP is out and they

are waiting for proposals. An update was provided on the Emergency Housing Vouchers working groups and referrals..

- b. **HMIS Data Committee:** Meeting on Monday, September 27, 2021.
- c. **Strategic Plan Committee:** Stephen Sotomayor presented on the finalized strategic plan RFP that was released 9/20/21. Board discussed other potential roles for the procured provider.
- d. **Lived Experience Advisory Body:** Andrew Akufo presented on the LEAB planning initiatives and the upcoming listening sessions that will provide stipends. The first session is full and second session still has spots open. Listening sessions have been funded. There is an application with the Community Foundation of Sonoma County for ongoing funding.
- e. **Youth Action Board:** No report.
- f. **Charter & Policy Review Committee:** Don Schwartz presented on the committee's discussion of CoC board composition. They are looking for a potential increase to 17 seats, extended term, and board training. These items will be brought back at a future meeting for Board approval.

Public Comment:

Gerry La Londe Berg
Teddie Pierce
Adrienne Lauby

9. Review Draft Agenda for October 27, 2021 (4:19-4:21)

Suggestion to move item number 3 to consent. CoC Board composition and charter will be added to the October 27, 2021 agenda.

10. Board Member Questions and Comments (4:21-4:22)

Ludmilla Bade noted some concerns about SAVS contingencies on their ESG-CV submission.

11. Public Comment on Non-Agended Items (4:23)

None at this time.

Meeting Adjourned at 5:24 PM