



## Draft Minutes

Independent Office of Law Enforcement Review and Outreach (IOLERO)

Community Advisory Council (CAC)

December 5, 2016, 5:30p.m.-7:30p.m.

PRMD Public Hearing Room

2550 Ventura Ave., Santa Rosa CA 95403

CAC Members: Rick Brown, Emilia Carbajal, Evelyn Cheatham (Vice Chair), Elizabeth Cozine, Jim Duffy, Kirstyne Lange, Maria Pacheco, Alicia Roman (Chair), Joseph Romano, Danielle Ronshausen, Ben Terry.

1. Welcome and Introductions (up to 20 minutes—discussion item)

*In the absence of a Chair, Director Threet called the meeting to order at 5:30p.m. All CAC Members were present with the exception of Member Pacheco.*

2. Election of Officers (up to 15 minutes—action item)

a. Chair

*Nominations for Chair were opened to the CAC. Member Roman nominated Member Duffy, and Member Cheatham seconded the nomination. Member Duffy expressed concern that the Chair should be bilingual in English & Spanish and urged the CAC to put forward additional names for consideration. Member Cozine agreed with Member Duffy and nominated Member Roman for Chair; this was seconded by Member Duffy and he withdrew his nomination for Chair. Member Romano put forward his name for nomination and this was seconded by Member Terry. No further names were put forth and this item was brought to the CAC for a vote. Members Carbajal, Lange, Roman, Ronshausen, Cheatham, Duffy, Cozine, and Brown voted for Member Roman as Chair; Members Romano and Terry voted for Member Romano. Member Roman was elected Chair by an 8-2 vote.*

b. Vice-Chair

*Member Lange nominated Member Duffy for position of Vice-Chair. Member Duffy nominated Member Romano and this was seconded by Member Carbajal. Member Cozine nominated Member Cheatham citing her experience on the CALLE Task Force; this nomination was seconded by Member Duffy who withdraw his nomination. Member Ronshausen put forward her name for consideration but did not receive a second. This item was brought to the CAC for a vote. Members Lange, Ronshausen, Cheatham, Duffy, Cozine and Brown voted for Member Cheatham as Vice-Chair; Members Carbajal, Roman, Terry and Romano voted for Member Romano as Vice-Chair. Member Cheatham was elected Vice-Chair by a 6-4 vote.*

*Member Cozine sought clarification on whether public comment should be invited on each agenda item. Director Threet confirmed that public comment should be solicited, and members of the public were provided the opportunity to speak on this item; no public comment was made.*

3. Group discussion on ground rules, meeting etiquette, member responsibilities, etc. (up to 40 minutes—potential action item)

*Director Threet turned the meeting over to Chair Roman and the Draft Bylaws were brought forward for consideration along with the commitment for civil engagement. Member Carbajal requested clarification on whether the Bylaws would be considered public record and translated into Spanish; Director Threet confirmed that the Draft Bylaws would be made available on the IOLERO website and translated into Spanish. Member Terry questioned if materials will be made available in other languages such as Eritrean, and suggested that staff explore that possibility.*

*The Chair then invited Public Comment.*

*Speakers:*

*Bernice Espinoza--supported translating all materials into the following languages: Chinese, Spanish, Tagalog, Korean, and Vietnamese.*

*Tracy Cunha—stated that the County of Sonoma website can automatically translate HTML text using Goggle Translate into multiple languages.*

*Member Romano moved to adopt the Draft Bylaws as presented; this was seconded by Member Lange and passed on a 10-0 vote. Member Cozine suggested need for additional monthly meetings of the CAC or potential division of workload into subcommittees and this was supported by Member Ronshausen.*

4. CAC Priorities for 2017 (up to 30 minutes—potential action item)

*Member Duffy suggested the following items for future meetings of the CAC: a statement from the Sonoma County Sheriff detailing that the Sheriff will protect the citizenry of Sonoma County and not support calls from the Trump administration on creating registries based on country of origin or religious background; a focus on Crisis Intervention Training and dealing with mentally ill individuals; examining Use of Force training and policies with emphasis on de-escalation techniques; providing direction on content for the IOLERO Annual Report to the Board of Supervisors; and encouraging the Board of Supervisors to prioritize advocacy efforts at amending state law.*

*Member Romano suggested that CAC Members submit their top-three priorities to the Chair and Vice-Chair, which could then be prioritized to ensure that the CAC is focusing their efforts and working efficiently.*

*In addition to policy recommendations, Member Cozine emphasized the need for outreach to the community to broaden awareness of IOLERO and the office's role in receiving and auditing complaints. This was affirmed by Member Cheatham and potential outreach methods, e.g., advertisements on buses, were suggested. Member Lange reiterated need for specific outreach methods to highlight role of CAC and IOLERO to community members.*

*Member Brown stressed need for identifying priorities to ensure that the CAC is effective and efficient in their work. In addition, Member Brown requested that the Sheriff protect all members of our community in light of incoming recent national administration and fears among community members, and that protecting community members should be a focus of the CAC. Member Brown closed by agreeing on the need for outreach by the CAC and IOLERO as priority items.*

*Member Carbajal expressed concern raised by community members in regards to deportation, and requested that the CAC explore what role the Sheriff's Office, if any, would play in the deportation process. She requested clarification on the process for deportation and the need for a "Know Your Rights Training."*

*Member Ronshausen suggested that CAC adopt a Work Plan to effectively guide the group. In addition, she recounted a recent Los Cien luncheon that featured a panel comprised of Sheriff Freitas and the Chiefs of the Petaluma, Santa Rosa, and Sebastopol Police Departments. Member Ronshausen thinks that a similar presentation from a member of the Sheriff's staff could prove very helpful to the CAC and public in clarifying the Sheriff's position on immigration status and the relevant policies and procedures that are currently in place.*

*Member Cozine moved that that the following items be prioritized and placed on the next agenda: Sheriff's Office policy regarding immigration status and deportations, as well as community outreach. Member Duffy concurred but suggested the agenda be expanded to include potential registries based on religion as well as country of origin.*

*The Chair then invited Public Comment.*

*Speakers:*

*Richard Coshnear—Shared his experience as an immigration attorney and fear among the undocumented community regarding deportations. He urged the CAC to familiarize themselves with the Truth Act, as this places new state laws over the Sheriff's Office in regards to their dealings with ICE.*

*Bernice Espinoza—Asked the CAC to review additional materials, e.g., Foreign National Consulate Notice, Pre-Release Check Off Form, and Booking Forms, as they have implications for the Sheriff's current policy on undocumented inmates. In addition, Ms. Espinoza urged the CAC to review IOLERO's complaint process because IOLERO complaints are currently investigated by the Sheriff's Office, and that creates a conflict due to the investigations not being independent.*

*Robert Edmonds—Stated that the Sheriff's Office is not obligated to cooperate with IOLERO or the CAC; however, that should not stop the CAC from bringing recommendations that may be critical of existing policy. In addition, Mr. Edmonds suggested that Deputies are permitted too much discretion under existing Sheriff policy and he urged the CAC to advocate for public access to the Sheriff's policies and procedures.*

*Susan Lamont—Urged the Sheriff's Office to know when to break the law in regards to immigration policy that may come down from the national level.*

*Enrique Yarce—Shared his experience as an undocumented youth and urged the CAC to listen to community members and advocate on their behalf.*

*Following public comment, Member Lange seconded the motion to set the agenda for the next meeting as put forward by Member Cozine. This motion passed on a 10-0 vote.*

5. Public comment for items not listed on the agenda (up to 15 minutes)
  - a. Public comment is limited to three minutes per person, unless otherwise noted.

*The Chair then invited Public Comment on matters not on the agenda.*

*Speakers:*

*Ron Rogers  
Robert Edmonds  
Ana Salgado  
David Salm*

6. Public meeting basics and orientation (potential discussion item if time permits)

*Upon a motion by Chair Roman, seconded by Member Lange, this item was moved to a future agenda.*

7. Next meeting of CAC— January 2, 2017

*The meeting was adjourned by Chair Roman at 7:32pm.*